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From: City of Torrance Public Records Center <torranceca@mycusthelp.net>

To: fnton@yahoo.com

Sent: Tuesday, February 9, 2016 9:30 AM

Subject: Public Records Act Request :: W000827-020116

--- Please respond above this line ---



02/09/2016

Frank Gallo

P O Box 10083

Glendale CA 91209-0083

RE: Public Records Act Request: W000827-020116

Date Submitted: 2/1/2016

Dear Requester,

The City of Torrance received a public information request from you on 2/1/2016.

You requested Human Resources records, which you described as "To Whom It May Concern: The Glendale Coalition for Better Government (hereinafter the GCBG) is a non-profit corporation registered with the state of California. Pursuant to its rights under the California Public Records Act, the GCBG hereby requests to obtain a copy of the documents related to the event described below, which it believes to exist and is in the custody of your agency: The Event: On December 1, 2015, the Glendale City Police Department conducted an oral interview of candidates to fill the vacancy for the position of Police Captain in the Glendale City Police Department. To conduct this examination, the police department assembled a panel of qualified individuals. The GCBG has identified the individuals of this panel to be: 1. Chief Sam Gonzalez, Chief of Police Azusa Police Department 2. Chief Kim Raney, Chief of Police Covina Police Department 3. Chief Mark Matsuda, Chief of Police Torrance Police Department 4. Chief John J. Neu, Chief of Los Angeles County District Attorney's Bureau of Investigation Hereinafter collectively identified as "Panel Members". Documents Requested: The GCBG requests all documents from the Glendale Police Chief, Robert M. Castro, or any other person from the Glendale City Police Department, sent or received to and from any "Panel Member" conducting the December 1, 2015 oral interview as identified above. - The documents are also to include any document that would be directed to persons that would normally receive correspondence on behalf of above individuals such as, but not limited to, assistants or secretaries that might maintain the calendar or business affairs of such Panel Member - The documents are also to include any replies from Panel Members or their assistants We are requesting the documents covering the time period from September 1, 2015 through December 31, 2015. The documents requested is to any and all above indicated persons relating to The Event but not limited to the interview to be conducted, the selection process, the qualification of the candidates, expressions of opinion or recommendation regarding any particular candidate, and the identification of any of the candidates. All documents relating to the oral examination for the Police Captain position in the city of Glendale that was conducted on December 1, 2015."

Our Police Department and Human Resources Department have reviewed their files and have determined there are no documents responsive to your request.

Thank you for your interest in the City of Torrance. Your request is now closed. If you have any questions, or wish to discuss this further, please contact me at (310) 781-7562.

Sincerely,

Daniel Baker

Records Management Supervisor